

UTILITY DISTRIBUTION AND EQUIPMENT INSTRUCTOR

Are you ready to be part of our teaching team?

Date: 06/15/2020

JOB DESCRIPTION: An instructor is responsible for teaching classes to journey-workers and apprentices alike. To be successful in this position, an instructor must have proven experience working with a wide variety of heavy equipment and be considered an industry expert on distribution equipment pertaining to directional drilling, locating, trenching, plowing, rubber tire backhoes, mini excavators and operator qualifications. The instructor will work closely with the rest of the teaching team and will also work with the Director of Education to develop best teaching practices and build curriculum. The person in this position must be adept and forward thinking, able to organize training materials, deliver content, and work with others in the department to offer our membership the best educational experience. There may be other duties as assigned by the Director of Training or Director of Education. **In this role, nothing is above you and nothing is beneath you.**

RESPONSIBILITIES

- Lead instructor on utility distributions classes and assistant instructor on other heavy equipment courses.
- Administer operator qualification testing to members
- Work with the Director of Education to maintain a curriculum plan.
- Tailor customized training for contractor groups
- Oversee members taking your class
- Teach a variety of classes to apprentices and journey-workers.
- Ability to implement the curriculum plan as set forth by management personnel.
- Be willing and able to acquire teaching credentials as determined by the Director of Training and Director of Education.
- Inform and alert the mechanic's department when there are any maintenance or repair issues with any equipment.

REQUIREMENTS

- Work experience in distribution and utilities.
- Ability to coordinate, set up and manage computer-based operator qualification (OQ) testing.
- A diverse background operating multiple types of heavy equipment.
- A solid base of computer, PowerPoint, and researching skills (typing, researching, and creating documents on the computer doesn't scare you off). Ability to learn new computer software specific to our organization.
- Ability to create lesson plans, training outlines, and other documents.
- Outstanding organizational and time management skills – **excellent at complying with deadlines.**
- Excellent verbal and written communication skills.
- Associates degree or higher is preferred, but not a requirement.
- If not a member already, candidate will be expected to become a member of Local 49.
- Flexibility and willingness to be versatile is key, including performing any duties as assigned.
- Words to describe you: Smart. Organized. Creative. Motivated.

WHAT WE OFFER

- Competitive pay based on experience.
- Excellent Medical, Dental and Vision benefits
- Excellent pension package
- A vacation package and holiday observance
- Positive work environment
- Opportunities for professional growth

REPORTS TO: Director of Training and Director of Education and Outreach

THE PROCESS: Because we are an excellent employer with a great employee retention rate, we rarely have new openings for positions of this nature. As such, we will likely get a large influx of resumes for this role and will not have the time to interview all candidates. Unfortunately, most candidates will be cut based on their application. Please carefully read and follow the instructions if you would like us to consider your submission.

You can send a cover letter *or* video – whatever is easier for you – but it must include the answer to the following questions:

1. What motivated you to apply for this particular position?
2. Do some research on our organization (Local 49 Training Center). Being specific, why do you think you'd be a good fit in our organization, and why will you work harder than anyone else in this role should you get it?
3. You will be based out of our office near Hinckley, Minnesota. If you're not local to the area, how will you manage your work-life balance, travelling or relocation for the position?
4. What are your minimum compensation requirements? (No BS or dodging around the question). Be straight forward and tell us what you need to make – it saves us a lot of time and lets us know if you are the kind of straight shooter we would like to work with. We have a salary range in mind for this position, but we need to know where you stand in order for this to be a successful two-way relationship.

Include your resume detailing prior work and educational experience. We need a person with a great personality that is dedicated, committed and doesn't necessarily fit into a mold. Answer the questions, and email your resume and cover letter or video to Anna, the Director of Education and Outreach, at acarlson@local49training.org. The subject line should read, "Utility and Distribution Instructor" **Those that only upload their resume to a hiring site, and do not email Anna directly, will not be considered for the position.** Individuals applying will be subject to a criminal background check. Final candidates will be interviewed by the hiring team, who will offer the position to the candidate of their choice.