

## **Health and Safety Technical Education Instructor**

*Are you ready to be part of our teaching team?*

**Date:** 05/11/2020

**WHO WE ARE:** Are you someone who is passionate about technical education? Do you want to work for a multi-million-dollar educational organization that helps provide technical training to people so they can secure quality employment with great benefits in the construction trades? If so, we might be a great fit for you! Local 49 is a labor union made up of approximately 14,000 members in Minnesota, North and South Dakota. We work with our signatory contractors in the construction industry to provide them with the best trained, professional heavy equipment operators. This position would be based at our self-funded, state-of-the-art training facility: a place where our members can work throughout the year learning heavy equipment operating and safety skills.

**JOB DESCRIPTION:** The health and safety technical education instructor is responsible for teaching and leading safety-oriented training to members of Local 49. The instructor will work closely with the Director of Education, in addition to instructors in the health and safety department, to plan curriculum and training schedules. The person in this position must be adept and forward thinking, able to organize training materials, deliver content, and work with others in the health and safety department to offer our membership the best educational experience. There may be other duties as assigned by the Director of Training or Director of Education. **In this role, nothing is above you and nothing is beneath you.**

### **RESPONSIBILITIES**

- Teach safety classes and other related training, in addition to assisting other instructors with safety training and classes.
- Work with the Director of Education to maintain a curriculum plan.
- Coordinate training schedules for out-state groups.
- Coordinate with contractors to tailor customized training.
- Oversee members taking your class

### **REQUIREMENTS**

- Work experience as a competent person, industrial hygienist, instructional/teaching experience, or a leader in the health and safety field.
- A Bachelor's Degree is preferred in either Industrial Hygiene or Education.
- A solid base of computer, PowerPoint, and researching skills (typing, researching, and creating documents on the computer doesn't scare you off). Ability to learn new computer software specific to our organization.
- Ability to create lesson plans, training outlines, and other documents.
- Common sense, diplomacy, strong interpersonal skills and professionalism in both appearance and attitude.
- Outstanding organizational and time management skills – **excellent at complying with deadlines.**
- Excellent verbal and written communication skills.
- If not a member already, candidate will be expected to become a member of Local 49.
- Flexibility and willingness to be versatile is key, including performing any duties as assigned.
- Words to describe you: Smart. Organized. Creative. Motivated.

## WHAT WE OFFER

- Competitive pay, based on experience.
- Excellent Medical, Dental and Vision benefits
- Excellent pension package
- A vacation package and holiday observance
- Positive work environment
- Opportunities for professional growth

**REPORTS TO:** Director of Training and Director of Education and Outreach

**THE PROCESS:** Because we are an excellent employer with a great employee retention rate, we rarely have new openings for positions of this nature. As such, we will likely get a large influx of resumes for this role and will not have the time to interview all candidates. Unfortunately, most candidates will be cut based on their application. Please carefully read and follow the instructions if you would like us to consider your submission.

You can send a cover letter *or* video – whatever is easier for you – but it must include the answer to the following questions:

1. What motivated you to apply for this particular position?
2. Do some research on our organization (Local 49 Training Center). Being specific, why do you think you'd be a good fit in our organization, and why will you work harder than anyone else in this role should you get it?
3. You will be based out of our office near Hinckley, Minnesota. If you're not local to the area, how will you manage your work-life balance, travelling or relocation for the position?
4. What are your minimum compensation requirements? (No BS or dodging around the question). Be straight forward and tell us what you need to make – it saves us a lot of time, and lets us know if you are the kind of straight shooter we would like to work with. We have a salary range in mind for this position, but we need to know where you stand in order for this to be a successful two-way relationship.

Include your resume detailing prior work and educational experience. We need a person with a great personality that is dedicated, committed and doesn't necessarily fit into a mold. Answer the questions, and email your resume and cover letter or video to Anna, the Director of Education and Outreach, at [acarlson@local49training.org](mailto:acarlson@local49training.org). The subject line should read, "Health and Safety Instructor" **Those that only upload their resume to a hiring site, and do not email Anna directly, will not be considered for the position.** Individuals applying will be subject to a criminal background check. Final candidates will be interviewed by the hiring team, who will offer the position to the candidate of their choice.